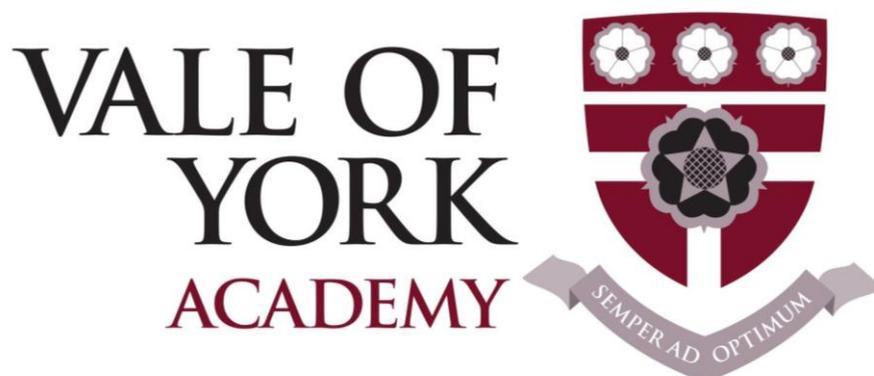


# Provider Access Policy



Approved by:

Date:

Last reviewed on:

Next review due by:

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## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access

- The grounds for granting and refusing requests for access

- Details of premises or facilities to be provided to a person who is given access

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our Academy complies with these requirements.

## 3. Student entitlement

All students in years 7 to 11 at Vale of York Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point

- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships

- Understand how to make applications for the full range of academic and technical courses

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact:  
Simon Stancliffe, Associate Principal with oversight of careers

Telephone: 01904 560000

Email: [s.stancliffe@voy.hlt.academy](mailto:s.stancliffe@voy.hlt.academy)

## 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into the Academy to speak to students and/or their parents/carers. Whilst external providers are working in the Academy they will operate according to and be subject to the policies and procedures of the Academy for example with regard to safeguarding, child protection, health and safety and data management.

	Autumn Term	Spring Term	Summer Term
<b>Year 7</b>	<i>Curriculum based employability activities, incorporating contact with people in industry. This occurs during PSE lessons and through enterprise day 1</i>	<i>Through PSE lessons, looking at job skills and the different employment sectors that are available. This will also be developed through assemblies in careers week</i>	<i>Curriculum based employability activities, incorporating contact with people in the industry. This occurs during PSE lessons. This will also specifically look at the local job network so students are aware of the opportunities available to them in their own community</i>
<b>Year 8</b>	<i>Further Education Research Curriculum based employability skills and Enterprise form time activities, incorporating contact with people in industry</i>	<i>Aspirations and career goals. Students follow the 'Real Game' through PSE lessons delivered in curriculum time  Curriculum based employability skills and Enterprise form time activities, incorporating contact with people in industry  Key Stage 4 options event  Careers week assemblies</i>	<i>Research Enterprise and trade  Curriculum based employability skills and Enterprise form time activities, incorporating contact with people in industry  Key Stage 4 options day</i>
<b>Year 9</b>	<i>Assembly and tutor group opportunities – employability skills  Apprenticeship provider assembly with subject focus</i>	<i>Assembly and tutor group opportunities – employability skills Look clearly at post 16 options through PSE lessons and enrichment day 2  Careers week assemblies</i>	<i>Assembly and PSE opportunities – employability skills  Study Skills evening with post 16 providers available for Parents/Carers and Students</i>
<b>Year 10</b>	<i>Assembly and tutor group opportunities – employability skills  Apprenticeship provider assembly with subject focus</i>	<i>Assembly and tutor group opportunities – employability skills  Careers week assemblies  Study Skills evening with post 16 providers available for Parents/Carers and Students</i>	<i>Work Experience for all students in Year 10 (one week)  Assembly and tutor group opportunities – employability skills</i>
<b>Year 11</b>	<i>Assembly and PSE opportunities – employability skills  Enterprise day looking at post 16 options. Colleges, 6<sup>th</sup> forms and apprenticeship mentors invited into school  1:1 Careers interview and support  Apprenticeship provider assembly with subject focus</i>	<i>Assembly and tutor group opportunities – employability skills  Students have the opportunity to attend two taster days at post 16 providers. This is during curriculum time.  Support in applying for post 16 education provided through PSE and tutor time  Assembly on opportunities at 16</i>	<i>Final support in finding a post 16 course/position</i>

Please speak to our Associate Principal with oversight of careers to identify the most suitable opportunity for you.

### **4.3 Granting and refusing access**

We welcome providers wishing to communicate with our students, staff and parents/carers specifically about the following areas:

Types of qualification including, but not limited to, A-Levels, Vocational awards, technical awards, Apprenticeships, degrees.

Routes into employment

Continuing in education and training. Raising awareness of career sectors

Raising aspirations

Labour market information — job market and key local sectors  
Employer expectations

Employability skills

Support in applications including but not limited to course, apprenticeship, university and employment applications

Additional support for transitions into Further Education, Higher Education, Apprenticeships, other training opportunities and employment. This can include financial, emotional and practical support for more vulnerable students

Please speak to our Vice Principal: Curriculum and Achievement or Careers support staff to identify the most suitable opportunity for you.

### **4.4 Premises and facilities**

The Academy will provide a suitable space for discussions between the provider and students, which could include the main hall, classrooms, and library or meeting rooms dependent upon the planned activity. The Academy will also make AV equipment available to support provider presentations. All arrangements and necessary resources will be discussed and agreed with the careers team in advance of the visit.

Providers are welcome to leave copies of their prospectus or any other relevant course literature with the careers team for use by students as a careers resource. These resources are available to all students through the careers team or within the Academy library. Copies of posters and other relevant materials can also be given. Where appropriate these will be displayed within the careers area and/or added to the school website. Additionally where appropriate, copies of presentations and/or links to websites can also be added to the school website for use by students and parents/carers.

## **5. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students is monitored by Simon Stancliffe, Associate Principal with oversight of careers.

This policy will be reviewed Associate Principal with oversight of careers annually and at every review, the policy will be approved by the standards committee of the LGC.